

Job Description: Wheelchair Accessible Minibus Driver



SALARY:

£12.50 per hour.

LOCATION:

Barley Mow Park, Ryhope Road, Sunderland, SR2 7ST

REPORTING TO:

Lynn Summerside – Managing Director, Jasmine Anderson – Business Development Manager

HOURS OF WORK:

Weekend work and holiday cover when necessary, hours to be confirmed.

JOB PURPOSE:

To drive B' Active 'N' B' Fit CIC's accessible minibus responsibly and competently, ensuring the safety and comfort of our passengers.

JOB DUTIES AND RESPONSIBILITIES:

- Carry out drivers' daily checks as per B' Active 'N' B' Fit CIC's guidelines before taking the vehicle on the road.
- Report any vehicle defects and faults as per B' Active 'N' B' Fit CIC's guidelines and procedures.
- Ensure the vehicle is in a clean condition (inside and out) before and after use.
- Refuel vehicle as required.
- Be responsible for the safety and comfort of your passengers and be aware of relevant minibus legislation.
- Be able to use the passenger lift/ramp in a safe and responsible manner.
- Ensure the correct use of the appropriate wheelchair tie-downs and passenger restraint systems.
- When necessary, assist passengers when entering and leaving the vehicle.

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Phone: 07572 502 180 **E-mail:** info@bactivenbfit.co.uk **Web:** www.bactivenbfit.co.uk

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- Maintain simple vehicle and driver records.
- Work in a helpful, caring, confidential manner, within the aims and objectives of B' Active 'N' B' Fit CIC.
- Be self-motivated and sensitive to your passengers' and colleagues' needs and wishes.
- Inform B' Active 'N' B' Fit CIC immediately of any changes to your health or occurrences (e.g. endorsements) that affect your driving licence or ability to drive.
- Notify B' Active 'N' B' Fit CIC soon as possible of any incidents or accidents affecting passenger safety whilst on duty.
- Work within B' Active 'N' B' Fit CIC's Health and Safety guidelines.
- You may need to complete other duties, when necessary, at the discretion of management.

REQUIRED QUALIFICATIONS:

- Driving 3+ years
- MiDAS certificate
- Excellent interpersonal skills
- Candidate will need to pass an enhanced DBS check.

PREFERRED QUALIFICATIONS:

- Proven experience working with older adults (50+) in either a paid or voluntary capacity.
- First Aid Certificate
- Safeguarding Certificates

EXPENSES:

B' Active 'N' B' Fit CIC will repay any genuine expenses, (parking charges, telephone calls etc.) on production of receipts, incurred in the course of a journey, so that you are never out of pocket.

REFERENCE: BMPDO 3

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